

# McHenry County Division of Transportation

## Transportation Planner

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**Starting Salary:**  
\$47,999 - \$53,819

**Hours:**  
Full-Time – 40.0 hours per week

### **JOB RESPONSIBILITIES:**

The challenges the Division of Transportation face have become increasingly complex and diverse as McHenry County is mixed with traditional rural development but continues to evolve into an urbanized setting. This position will support planning activities consistent with County, metropolitan, State, park district, conservation district, township, and municipal plans. Also, this position will work to continue to coordinate mass transit services in McHenry County and support the County's planning efforts including traffic analysis, transit operations analysis, and bicycle/pedestrian facilities planning. In addition, this position will provide support for annual updates to the five year Transportation Program as well as implementing the County's recently adopted 2040 Long Range Transportation Plan.

This position will be required to develop, interpret, coordinate, implement and monitor transit or transportation policy and planning work, including completion of written documents and reports; track, develop and analyze various local, regional, state and Federal funding programs and project details, including preparation of reports; design and prepare maps, charts, and other graphic materials to illustrate plans or reports; present transit/transportation planning issues before community groups, civic leaders, and/or elected officials; develop and evaluate consultant scopes of services and proposals for planning studies; analyze and evaluate transportation related data; prepare plans and projections of future transit, transportation, economic or demographic conditions and trends; investigate and review federal and state legislation for potential impact on transit/transportation plans and programs; provide general administrative and technical assistance as directed by the principal transportation planner and/or other Division of Transportation staff.

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### **QUALIFICATIONS:**

Bachelor's degree from a four year college or university in planning, geography, engineering or related field and four to six (4-6) years of progressively responsible related experience; OR Master's degree in planning or a related field and two (2) years of progressively responsible related professional experience. American Institute of Certified Planners (AICP) certification is not required but is desirable. Candidate should possess excellent analytical, communication, public speaking, and organizational skills.

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McHenry County offers paid holidays, personal days, vacation and sick leave, and a comprehensive benefit package.

No applicant for employment shall be discriminated against because of age, race, color, religion, sex, marital status, national origin, sexual orientation or disability.

### **TO APPLY**

**Please submit completed County application with resume to:**

McHenry County  
Director of Human Resources  
2200 N. Seminary Avenue  
Woodstock, IL 60098  
Phone: (815) 334-4220  
Fax: (815) 334-4648

[HumanResources@co.mchenry.il.us](mailto:HumanResources@co.mchenry.il.us)